



WEST CENTRAL DISTRICT III OF WASHINGTON INTERSCHOLASTIC ACTIVITIES ASSOCIATION

WCD III Board Meeting Minutes 10-18-04

Present:

- | | | | |
|--|---|--|---|
| <input checked="" type="checkbox"/> Dave Bingham | <input checked="" type="checkbox"/> Russ Hickman | <input checked="" type="checkbox"/> Dave Lutes | <input checked="" type="checkbox"/> Steve Rabb |
| <input checked="" type="checkbox"/> Mark Brandmire | <input checked="" type="checkbox"/> Dale Holland | <input checked="" type="checkbox"/> John McCrossin | <input checked="" type="checkbox"/> Tom Shearer |
| <input checked="" type="checkbox"/> Jim Catalinich | <input type="checkbox"/> Doug Hostetter | <input checked="" type="checkbox"/> Andy McGrath | <input checked="" type="checkbox"/> Mark Swofford |
| <input checked="" type="checkbox"/> Dave Colombini | <input checked="" type="checkbox"/> Art Jarvis | <input checked="" type="checkbox"/> Bryan Peterson | <input checked="" type="checkbox"/> Tim Thomsen |
| <input checked="" type="checkbox"/> Don Farler | <input checked="" type="checkbox"/> Judy Jennings | <input checked="" type="checkbox"/> Bruce Phillips | |
| <input checked="" type="checkbox"/> Tres Genger | <input checked="" type="checkbox"/> Ken Laase | <input checked="" type="checkbox"/> Ed Ploof | <input checked="" type="checkbox"/> Shelly Thiel |

1. Roll Call/Introductions:

- President Mark Swofford called the meeting to order at 3:10 pm.
- Presented 2002-to date, attendance record of Board members. Acknowledged 100% attendance for Bruce Phillips and Russ Hickman; 95% for Jim Catalinich and Mark Swofford; 91% for Art Jarvis and Tim Thomsen; and 86% for Bryan Peterson, Ed Ploof, and Tom Shearer.

2. Approval of 9-20-04 Minutes:

- M/S/P to approve minutes.

3. Treasurer's Report (ST)

- M/S/P September 1, 2004 through September 30, 2004 Banking Transactions, Reconciliation, Budget Status, and distribution of checks #6495-6510.

Key Bank Checking/Savings:

Ending Balance 9-30-04 \$82,864

- Noted again that the Green River Music Region still has over **\$5,000** in entry fees **to collect** for contests held in 2003-04. M/S/P that the GRMR withhold distribution of checks until entry fees are collected and the matter is cleared up. ST will meet with Bill Klouse, WCD Music President, to get a handle on the issue.
- Referred to a copy of the new award pins ordered for bi, tri, and quad district events hosted by the WCD.
- Agreed that the Event Expense Reimbursement Form and its current formula will remain intact for this 2004-05 year. Noted change is the spring due date which was moved back to **June 14th**. The Finance Committee will review the form for possible changes.

4. Secretary Report (ST)

a. Projects in Process

- Continuing to learn "Visual Basic", a database program for use on our website.
- Finalizing data from other districts showing comparisons of event workers stipends/fees.

b. Past and Future Meetings

- Last minute details to be worked out with the XC managers for the October 30 Westside Classic at American Lake.

c. Website Update

- Most of the WCD Tournaments and Meets will be posted on the web that will include the sports syllabuses, directions to site, and other information as provided by the host managers.

- d. Violations and Ejections Report
 - i. No reports submitted by leagues.
- e. Other
 - i. M/S/P to move the **June** Board Meeting to the 20th. This will allow the time needed by the Finance Committee to begin preparation of the 2005-06 Budget.

5. WIAA Report* (JJ)

- a. Leah Francis will step down as Assistant Executive Director, but remain as the Business Manager.
 - b. Defeated proposal that a league must have a minimum of five (5) schools before allowing a second place team from a District to qualify for State when that District has only one allocation.
 - c. Approved on 2nd reading to set 12 as the number of gymnastics participants per team at the State competition.
 - d. Approved the Staff to define “feeder school” in 2005-06 handbook.
 - e. Approved the State Music Solo & Ensemble qualifications.
 - f. Defeated request to increase the 2A Football squad size to 65 on the sidelines.
 - g. Approved Everett as the site for the 3A & 4A State Volleyball championships through 2009.
 - h. Defeated a request from the Narrows League to increase the number of participants at the State tournament to 14.
 - i. Approved the changes in the Gridiron Classic Football schedule.
 - j. Noted that the net revenue from the Emerald City Kickoff Classic was over \$182,000.
 - k. Noted potential amendments:
 - i. Adding transfer rule to Dance and Cheer
 - ii. Adding season limitation in Volleyball
 - iii. Resubmitting Middle School coaches’ continuing education
 - iv. Looking at coaches’ ejections
 - v. Other: Football hitting camps, standardizing spring breaks, and shot clock for boys.
- * Full text of minutes can be found on the WIAA web page www.wiaa.com

6. Sports/Committees Reports

- a. Cross Country (JJ/ST):
 - i. The CC Committee recommends that the Lakes Booster Club organize the sale of T-shirts at the Westside Classic. Profits will be shared by the “Friends of the Golf Course”, Lakes Boosters, and the WCD.
- b. Football (DL):
 - i. Minutes of the committee were distributed with the following highlights:
 - 4A Districts 1,2,3, & 4 met to formulize their agreement to post-season playoffs.
 - Sequim of the Nisqually League will play in a 3A “pigtail” against the #4 Seamount team.
 - The 2A Nisqually League will qualify 3 teams to the State bracket. The second place team from each division shall be paired with the winner, claiming the WCD#3 allocation to the State bracket.
 - The winner of the 1A Life Christian vs. Cascade Christian game on week #10 will be the WCD#1 representative. That winner will host the SW#3 team in the first round of sixteen to be played on Friday or Saturday, November 12 or 13. Winner of this game becomes the District 1/2/3 #2 team in the State bracket.
- c. Soccer (JC):
 - i. Brackets are in place and posted on the WCD website.
- d. Basketball (TT):
 - i. Discussed the probability of the 3A and 4A finals to again be scheduled at Puyallup HS. Jeff Kindle and his crew have done a superb job these past few years. Last year there

were schedule conflicts at the University of Puget Sound, which will most likely be the case again this winter. Playing at the high school sites has been a financial success, as compared to the high expenses charged at the universities. The Basketball Committee will study proposal and make a recommendation for Board approval.

e. Eligibility (TR):

- i. There are still problems with schools not completing forms correctly; especially Form 5.
- ii. Certified Mail costs have increased because of the number of hearings.
- iii. There has been a significant increase in Home School Students that has presented some challenges with eligibility interpretations.
- iv. Important that A.D.'s explain the hearing process, especially the number (5-8) of committee members that will be present to hear each case. The number of those present when entering the room has intimidated some of the petitioners.
- v. Tom Reardon distributed the following proposal which will be studied by the Finance Committee before the 2005-06 budget is presented:
 - Reduce the number of scheduled hearing dates from twenty to twelve. There would be five fall hearings, four winter hearings, and three spring hearings. The Eligibility Committee could, if the posted schedule becomes overloaded, add additional hearing dates if needed.
 - Increase the time set aside for each hearing date to allow for up to fifteen hearings per date. Hearings currently begin at 3:00 and, with a ten hearing schedule and a half hour dinner break, conclude at 9:00. All members of the committee have indicated they would be willing to extend the length of the hearing day.
 - Set a "fee" for hearings scheduled on dates other than those in the published schedule. The committee recommends a \$50.00 fee for hearings held on non-scheduled dates.
 - Establish a schedule of meeting (training) dates for each league's A.D.'s to go over the current WIAA Student Standards for Interscholastic Eligibility and explain the proper appeal procedures.
- vi. A big ***THANK YOU*** is extended to the **Fife S.D.** for use of their administration building for hearings and to the **Peninsula S.D.** for use of their copy machines in printing the paperwork for committee members.

f. Officials (KL):

- i. A study will be made to look at assigning, game, and travel fees within the officials associations serving the WCD. The goal would be to establish more consistency among the fees charged.

7. Discussion /Action Items

a. Filling Positions on WIAA Executive Board and Representative Assembly (MS):

- i. The WCD III will need to appoint two members to serve on the WIAA Executive Board beginning in 2005-06. JJ reviewed 8.0.0 of the WIAA Handbook that outlines the philosophy and responsibilities of the Board.
- ii. A special committee will be formed to:
 - Study the Handbook
 - Prepare a plan to set time-lines for the selection process which will include candidate criteria, application, reviews, and interviews.
 - Volunteering to serve on the committee will be Dave Bingham, Mark Brandmire, Ken Laase, Dave Lutes, Tom Shearer, and Mark Swofford.
- iii. The Representative Assembly delegation will be discussed at the November Board Meeting.

- b. Tri-District 1A Playoff Issues... Revisited (BPe):
 - i. Reviewed the seven pages of communiqués contained in the Board packet. Noteworthy was the letter from Bruce Campbell, WIAA Hearing Panel Chairman, requesting two proposals, with rationale, that would suggest a resolution to the conflicts. The panel would notify the Districts 1 and 3 of their decision by Tuesday, October 19th.
- c. Sequim and North Mason Issues in Golf ...Revisited (MS):
 - i. Reviewed the letter sent by ST to Kim Wilson, District 1 Secretary, requesting reconsideration to allow the North Mason and Sequim teams to participate in the District 1 golf tournaments this spring.
- d. Proposed Amendment in Cross Country (MS):
 - i. Endorsed the South Puget Sound League proposal reducing the minimum number of practice days per individual to ten (10).
- e. Three-Person Mechanics in Basketball...Revisited (TT):
 - i. Representatives from the WOA (basketball officials) have approached WCD leagues regarding implementation of the three-person mechanics. To date the only league agreeing to use three officials is the South Puget Sound League for the varsity boys and girls.
 - ii. DL had concern about supplying enough officials to cover both boys and girls throughout the season.
 - iii. The issue is whether the WCD will be using the same at all our tournaments.
 - KL and JMc recommends that we need to prepare those teams who advance to State where there will be three officials.
 - EP noted that some top officials declined to work at the established 80% of normal game fee.
 - AJ made motion to add third official for all WCD BB Tournaments. After a lengthy discussion, the motion was withdrawn and tabled until the November meeting.

8. Information

- a. League Reports: SPSL, Narrows, Seamount, Nisqually, and North Olympic
 - i. SPSL- A special committee has been formed to study future classifications and impact on the league.
 - ii. Seamount-The new Bonney Lake HS has requested that they join the league for the 2005-06 school year. It may be for only that year.
- b. WCDIII and Athletic Directors/WSSAAA Report (DL):
 - i. 43 A.D.'s attended the October 7th meeting at the Tacoma Professional Development Admin. Bldg. This coincided with the mandatory WIAA Fall A.D. Meeting coordinated by WIAA Assistant Executive Director's Cindy Adsit and Jim Meyerhoff.
 - ii. Leagues are requested to submit their A.D.'s of the year to Dave Lutes.
 - iii. Nominations are needed for the WSSAAA Awards. The following application forms can be found on the web at www.wssaaa.com
 - Hall of Fame
 - Commendation
 - Honor
 - A.D. Service Award
- c. Revised Board Directory (MS):
 - i. Distributed updated version.
- d. District III & IV Allocation Agreement Draft (TT):
 - i. M/S/P agreement in only the Fall Sports, with possible changes to the Soccer bracket requested from District 4. A special committee consisting of EP, TT, JC, and ST has been given approval to make any necessary changes.

- e. Schools Not Submitting Coaching Directory Information (MS):
 - i. Distributed list of WCD high schools (15) and MS/JH (60) schools that have yet to submit information to the WIAA Office.
- f. Fall Allocations and Wrestling Regionals (MS):
 - i. Copies of the WIAA handouts were included in the Board packets.

9. Correspondence

- a. Copy of sample letter from Mike Colbrese, WIAA Executive Director, to several WCD schools thanking them for implementing an action plan addressing reducing the number of ejections in the future.
- b. Letter from Jim Meyerhoff, Assistant Executive Director, to Franklin Pierce and Lakes High School approving of a cooperative girls swimming program for the 2004 through 2006 school years.
- c. Copy of letter from Coy Jones, 2A/3A Swim Manager, sent to schools reminding them of the requirement of “Successful Completion” (no failed dives) of an 11 Dive Meet to qualify for the District Diving Meet.
- d. E-mail from Roy Young, Tacoma District Diving Coach, expressing concerns about the 11 Dive Meet requirement.
- e. E-mail from Andy Ritter, A.D. at Clallam Bay, requesting that if their B-8 Football team is in the quarter-final game, that they be allowed to host at their school.
- f. Letter from Jim Meyerhoff to Dan Orm, A.D. at Tahoma MS, welcoming him and his students into the membership of the WIAA.

Meeting was adjourned at 6:00 pm

Next WCD III Board Meeting:

Monday, November 15, 2004
3:00 PM
Mitzell's Restaurant in Fife

Respectfully submitted,



WCD III Executive Secretary/Treasurer