



WEST CENTRAL DISTRICT III OF WASHINGTON INTERSCHOLASTIC ACTIVITIES ASSOCIATION

WCD III Board Meeting Minutes 6-20-05

Present:

- | | | | |
|--|---|--|---|
| <input checked="" type="checkbox"/> Dave Bingham | <input type="checkbox"/> Russ Hickman | <input checked="" type="checkbox"/> Dave Lutes | <input type="checkbox"/> Steve Rabb |
| <input checked="" type="checkbox"/> Mark Brandmire | <input checked="" type="checkbox"/> Debbie Winskill | <input checked="" type="checkbox"/> John McCrossin | <input type="checkbox"/> Tom Shearer |
| <input checked="" type="checkbox"/> Jim Catalinich | <input checked="" type="checkbox"/> Doug Hostetter | <input type="checkbox"/> Andy McGrath | <input checked="" type="checkbox"/> Mark Swofford |
| <input type="checkbox"/> Dave Colombini | <input type="checkbox"/> Art Jarvis | <input checked="" type="checkbox"/> Bryan Peterson | <input checked="" type="checkbox"/> Tim Thomsen |
| <input type="checkbox"/> Don Farler | <input checked="" type="checkbox"/> Judy Jennings | <input type="checkbox"/> Bruce Phillips | |
| <input checked="" type="checkbox"/> Tres Genger | <input type="checkbox"/> Ken Laase | <input checked="" type="checkbox"/> Ed Ploof | <input checked="" type="checkbox"/> Shelly Thiel |

1. Roll Call/Introductions:

- President Mark Swofford called the meeting to order at 3:14 pm.
- Marc Blau substituting for Ken Laase

2. Approval of 5-9-05 Minutes:

- M/S/P to approve minutes.

3. Treasurer's Report (ST):

- Banking Transactions, Reconciliation, Budget Status, ending balance for May 1, 2005 through May 31, 2005 and distribution of checks #7795-8022. M/S/P

• KeyBank Checking:	Ending Balance 5-31-05	\$157,545
• KeyBank Money Market Savings Program:	As of 5-31-05	\$125,653
• <u>Total Check and Savings:</u>		<u>\$283,198</u>

- PowerPoint Presentation:

- Spring Sports Report:
 - Made presentation comparing revenue and expenditures during last four years in all the spring sports and activities.
- Music Invoicing:
 - Updated the new invoicing procedure for all music contests. Slides showed the sample QBooks invoices and the steps involved in processing the contest entry fees.
- Payroll Processing:
 - Explained a new process that will eventually be used by all WCD managers who host events. A few spring sports managers were involved in beta testing to work out the "bugs".
- Certificate Samples:
 - Showed a slide of a newly proposed WCD Participation Certificate. It was questioned if the foiled portion of the certificate could be run through a printer without damage.
- Projected Ending Balance of Fiscal Year July 31, 2005:
 - Estimates of revenue and expenditures for the next two months shows a balance of \$126,368 based upon 100% reimbursements to schools.
- Projected Budget Proposal for 2005-06:
 - Expenditure Fee Review Committee Report (DL):
 - Did not recommend an increase in fees at this time.
 - Recommended that committee members meet in early Fall with Board Chairs and key managers of the various sports and activities to review any imbalances of manager and/or workers fees.

3. Recommended that a vest, jacket, or shirt, etc. with a WCD logo be presented to the managers and staff of events who are annually hosting a majority of the WCD events.
 - ii. Presented budget worksheet showing balance of receipts and disbursements for 05-06.
 - iii. M/S/P 100% reimbursement (formula) to schools submitting the Expense Reimbursement Form by the due date after each season.
 - iv. Approved on first reading the 2005-06 Budget as recommended (including continuation of the \$250 Service Fee charged to each member school).

4. Secretary Report (ST):

a. Projects in Process

i. Classification Meeting:

1. Superintendents, principals, and athletic directors have been invited to attend a special meeting on Wednesday, June 22 to discuss the many proposed league alignments in the new classification cycle. Schools are expected to discuss their options.
2. A handout of "WCD III Possible League Alignments 2006-2009" was distributed and briefly discussed.
3. An e-mail from Tres Genger, Principal at Lindbergh HS and Board member, stating the preference of the Renton schools principals and superintendent to remain in Seamount League for the 2006-07 school year.

b. Violations and Ejections Report

i. No reports

5. WIAA and NFHS Report (JJ):

a. Included in the WIAA report were the following key items:

- i. The 100 Year Anniversary of the WIAA will "kickoff" with a special celebration at Qwest Field on Monday, September 5th at 3:30
- ii. Cindy Adsit was recently married and will now be known Mrs Hettinger. Congratulations Cindy.
- iii. The NFHS Board is meeting the week of June 26-30 in San Antonio, Texas.
- iv. The WIAA Executive Board is scheduled to meet July 25-26 in Pasco. This will be Judy's last meeting before retiring after serving 9 years on the Board.

6. Sports/Committees Reports

a. Music (TG):

- i. The Seattle Music Region is planning to be absorbed into nearby regions including our Soundview and Green River Regions. MBr questioned why the music regions do not align like the athletic districts.
- ii. At a recent officials meeting it was recommended that the WCD make a decision in early Fall as to their decision of implementing 2 or 3 person mechanics.

b. School Directors (DB):

- i. Mike Colbrese met with the directors and spent considerable time discussing "How to handle parents".

c. W.O.A (MBI):

- i. Assignors are continuing to emphasize the importance of athletic directors sending in schedules on a timely manner. There is an ongoing effort to communicate and articulate issues and concerns specific to fees charged by local associations and respective sports. (see 6.c.)

d. Middle Level:

- i. Andy McGrath has accepted a principal position in the White River S.D. He has consented to continue as one of the two representatives on the WCD Board.

e. Officials Committee (TT):

- i. Tim gave a brief report on the special officials assignor meeting held on May 9th. In addition to committee members Dave Bingham, Mark Brandmire, Russ Hickman, and Ed Ploof, attending

was a representative from nearly every association serving the WCD. The key task was to work towards consistency in what is charged member schools in fees for assigning, billing, changes, travel, late charges, etc.

- ii. The committee made the following recommendations:
 - The travel fees in the Peninsula Associations will be treated separately from all the other officials associations because of the longer travel distances.
 - Any proposals in fee changes must be presented in December to a committee of the WCD. Any recommendations approved by the WCD Board will go into effect the following school year.
 - Increases in fees can be set as a % or as a fixed dollar amount.
 - Travel fees will be set with understanding that officials will be expected to travel together, thus eliminating double charges.
 - They will support the proposal of the Peninsula/North Olympic Associations for a 12% increase in billing/assigning fees effective September 2005.
- iii. M/S/P the 12% increase as recommended.

7. Discussion /Action Items

a. Constitution (ST for AJ):

i. M/S/P the following editorial changes to the Constitution for 2005-06:

- G.8.1 Page 15 “Exempt number:911157247- should read 911157246
- 2.1 Page 1 “Internal Revenue Code (911-57247)” should read 911157246
- 5.7 Page 5 Add the following information: (Rep Assembly)

SPSL – 4A – two representatives

Narrows – 4A - one representative (or two if allocations increase to 7)

Seamount – 3A - one representative

Nisqually – 2A - one representative

Nisqually –A/B – one representative

Middle School – two representatives

The alternate will be the Board President and 2nd alternate the President-elect.

b. Nominations for President Elect 2005-2006 (MS):

i. M/S/P Dave Lutes as WCD President in 2006-07. Congratulations Dave.

c. Assigning Chair Positions on Board (MS):

i. Tabled until August meeting.

d. Finalizing Meeting Dates for 2005-06 (MS):

i. M/S/P as follows:

- | | |
|-----------------|----------------|
| 1. August 15 | 6. January 23 |
| 2. September 19 | 7. February 13 |
| 3. October 17 | 8. March 20 |
| 4. November 21 | 9. May 8 |
| 5. December 12 | 10. June 5 |

e. Meeting of Athletic Secretaries/Assistants Next Fall (ST):

i. M/S/P plan to set up meeting of athletic secretaries/assistants in late September at the Sumner School District Administration Building. ST will organize meeting in coordination with Judy Gilara, Tahoma HS Athletic Secretary.

f. Tie-Breaker Policy in Nisqually for N. Mason/Sequim, and Seeding into Seamount (King or Pierce)/ District (MS):

- i. Approval of the proposal of sending one school to King and the other to the Pierce for the 2005-06 year was tabled because of lack of quorum.
- g. Three Man Mechanics in Basketball (EP):
 - i. Tabled until Fall.
- h. Coaches Association Proposal for Free Admission to District Events (ST):
 - i. Distributed e-mail from Jerry Parrish, WSCA Board Member, requesting a one year agreement with the nine WIAA Districts to permit all WSCA members free admission to District events. After considerable discussion it was the general consensus to not support the proposal.
- i. Concern from North Mason and Sequim in Regards to Golf and Representation at State (MS):
 - i. Some good players were left home most likely because of split season in golf.
 - ii. One bad round had large impact on some of the players at NM and Sequim.
 - iii. MS suggested that a special tournament be held next Spring that would protect the top 8 players from the Seamount League (who play in the Fall), but bring back the next 4-6 players to compete against the players from NM and Sequim who play in the Spring.
 - iv. ST will meet in the Fall with the Golf Committee to study possible adjustments that may resolve the issue. He will also check with other WIAA Districts to see if there is any possibility of combining allocations. (Note: District One had opted to drop the agreement with North Mason and Sequim to combine allocations).

8. Information

- a. League Reports: SPSL, Narrows, Seamount, Nisqually, and North Olympic
 - i. No reports.
- b. WCDIII and Athletic Directors/WSSAAA Report (DL):
 - i. WCD Athletic Directors: The first meeting of the 2005-06 year is set at the Kent Administration on September 15th at 11:00.
 - ii. WSSAAA: Next year the conference will start on Sunday with golf, registration, and LTC courses. The 2006 dates, as set by WSSAAA Board in June, will begin Sunday April 9th and end Wednesday April 12th. **Dave Lutes**, President Elect will serve as the conference chair and **Wendy Malich** as President.
- c. Final Scholastic Cup Standings (MS):
 - i. Distributed updated list of standings noting WCD schools with their respective point totals. Noteworthy is that **Seattle Christian** placed **3rd** in the 1A classification with 910 points and **Todd Beamer**, since opening in the fall of 2003, placed **6th** in the 4A with 675 points.

9. Correspondence

- a. Copy of letter from Jim Meyerhoff responding to Jim Davis, Head Principal at Christian Faith School, granting waiver to allow Josph Bianco to attend CFS and play baseball at Kentridge HS in 2006.

Meeting adjourned at 5:25 pm

A special awards dinner followed with presentation of The President's Plaque to **Mark Swofford**, and the Meritorious Award Plaque to Judy **Jennings** and **Ken Jones**.

Next WCD III Board Meeting:

Monday, August 15, 2005
3:00 PM
Mitzell's Restaurant in Fife

Respectfully submitted,



WCD III Executive Secretary/Treasurer