



# West Central District III

## OF WASHINGTON INTERSCHOLASTIC ACTIVITIES ASSOCIATION

WCD III Board Meeting Minutes  
August 17, 2009

- Present:**
- |  |  |   |   |
|--|--|---|---|
| <input checked="" type="checkbox"/> Steve Bellande | <input checked="" type="checkbox"/> George Duarte  | <input checked="" type="checkbox"/> Tom Lockyer     | <input checked="" type="checkbox"/> Dave Porter     |
| <input checked="" type="checkbox"/> Dave Bingham   | <input type="checkbox"/> Ted Friedrich             | <input checked="" type="checkbox"/> Dave Lutes      | <input checked="" type="checkbox"/> Mark Swofford   |
| <input checked="" type="checkbox"/> Daylene Boehm  | <input checked="" type="checkbox"/> Tres Genger    | <input checked="" type="checkbox"/> Wendy Malich    | <input checked="" type="checkbox"/> Tim Thomsen     |
| <input type="checkbox"/> Bob Bourgette             | <input checked="" type="checkbox"/> Dan Heltsley   | <input checked="" type="checkbox"/> Andy McGrath    | <input type="checkbox"/> Chris VanHoof              |
| <input checked="" type="checkbox"/> Marc Blau      | <input checked="" type="checkbox"/> Jerry Holsten  | <input checked="" type="checkbox"/> Keith Patefield | <input checked="" type="checkbox"/> Debbie Winskill |
| <input checked="" type="checkbox"/> Jim Catalinich | <input checked="" type="checkbox"/> Doug Hostetter | <input checked="" type="checkbox"/> Bruce Phillips  |   |
| <input type="checkbox"/> Jo Ann Daughtry           | <input type="checkbox"/> Joe Keller                | <input checked="" type="checkbox"/> Ed Ploof        | <input checked="" type="checkbox"/> Shelly Thiel    |

1. **Roll Call/Introductions:**

- a. At 3:05 p.m. President Jerry Holsten started the meeting with the pledge of allegiance at Mitzel's Restaurant in Fife.
- b. Guest: Daryl Eygabroad, Western Washington Wrestling Officials Association.

2. **Approved** the 6-8-09 minutes with noted attendance corrections.

3. **Treasurer's Report (ST):**

- a. Approved Banking Transactions, Reconciliation, and Budget Status for June 1 through July 31, and distribution of checks #15128-15351.

i. <b>KeyBank Checking: (draft)</b>	<b>\$ 207,944</b>
ii. <b>KeyBank Money Market Savings:</b>	<b>\$ 30,042</b>
iii. <b>KeyBank CD:</b>	<b>\$ 51,010</b>
iv. <b>Total Checking, Savings, and CD:</b>	<b><u>\$ 288,996</u></b>

- b. Spring Sports /Activity Revenue/Expenditure Report (PowerPoint)

- i. Revenues and expenses were basically the same as previous years, with the exception of Track showing a slight increase in revenue. Again it was noted that the weather was very cooperative, thus contributing to the increase in attendance.

- c. Update on L&I

- i. The WIAA has directed districts to hold off making any changes at this time.

4. **Director's Report (ST):**

- a. Works in Progress

- New A.D. Workshop held August 14<sup>th</sup>. To date, 16 new A.D.'s will be joining the WCDIII for the coming 09-10 school year. Most of these new A.D.'s joined with some of our veterans for the annual New WCDIII A.D.'s Workshop held at the WIAA office in Renton. Thanks to Wendy Malich, Joe Keller, Lance Wilson, Tom Reardon, and Tim Stevens for their contributions to the discussions.
- Showare Center and Pierce College as WCDIII Venues? (Update): ST has yet to check-out the Pierce College, but did meet with the staff at Showare. There are some dates that are open for both Volleyball and Basketball. It would require some shuffling of dates to avoid conflicts with the pro Hockey team schedule. Future meetings have been scheduled to check out feasibility with regards to not only date conflicts but with expected high rental and operations charges.
- Update of Website: The WIAA has hired a new tech to redesign their website. Changes will create an impact upon the links the WCDIII has been using these past years. The modifications should be completed by the end of September.
- Goals for 2009-10: ST will bring his goals to the September Board Meeting.

- b. WIAA Violations and Ejections Report
  - i. The Board packet included the final summary of 2008-09 violations.
- 5. **WIAA Report** (E.P. & W.M.)
  - i. The Official's Fee Review Committee was planning by early September to reach a statewide agreement with the WOA regarding official's fees. Officials are planning to use "Arbiter", a software program that is reported to help to drive fees down. Geographical area differences across the state continue to make it difficult to standardize travel/mileage rates. It appears that the Soccer associations will not be participating in the agreement. A standard 13% Supplemental Fee is currently in agreement which covers all billing fees, etc. This is a two (2) year agreement that will be reviewed annually.
  - ii. WIAA reports \$300,000 in the black after this past spring season. Basketball tournaments is still a mystery as to why the decrease in attendance.
  - iii. The WIAA Executive will be reviewing all Bi/Tri/Quad District agreements. Basketball appears to be the major concern when determining allocations and placements on the State brackets.
  - iv. Wendy Malich was selected as the WIAA Executive Board at Large position "C".
  - v. Boys Soccer continues to report the highest number of ejections. Goal of the board is to reduce the numbers by 60%. Drastic measures may be imposed if within the next few years there is not a significant drop.
  - vi. The board voted to not approve instant replay in Basketball.
  - vii. Wells Fargo has discontinued sponsorship of the Scholastic Cup.
- 6. **Discussion /Action Items**
  - a. Update of Board Directory, Chairs, and Rep Assembly Delegation (JH):
    - i. The 2009-10 WCDIII Rep Assembly members are as follows: SPSL 4A- Bruce Phillips; SPSL 3A- Tim Thomsen; Narrows- Jim Catalinich; WCC/Seamount- Daylene Boehm; Nisqually- Keith Patefield; Olympic/North Oly- Dave Bingham; Middle Level-Andy McGrath and ?;
    - ii. Committee assignment additions are: Awards- Wendy Malich and Steve Bellande; Wrestling- George Duarte and Keith Patefield; WIAA Violations/Ejections- Keith Patefield.
  - b. Proposed Constitution Changes (Audit Language) (ST):
    - i. Other than clerical, agreed that no significant changes were needed. ST will bring letter from CPA regarding annual reviews and comparison to an audit.
  - c. Service Fee \$ Review (BP):
    - i. **Approved** not raising current \$250 Service Fee to member schools.
  - d. Compensation for Eligibility Committee? (BP/ST):
    - i. **Tabled** discussion, until September Board meeting, of compensating members of the Eligibility Committee.
  - e. Board Apparel (JH):
    - i. **Approved** placing order for WCDIII Executive Board polo shirts. Style and color TBD.
  - f. Evaluation and Compensation Package of the Director (BP):
    - i. **Approved** 2008-09 Director's evaluation and compensation package (no increases) for 2009-10.
    - ii. Recommendations included: 1) Investigating the liability of WCDIII Board members and Directors and Officers (D &O) liability insurance coverage, 2) ensuring that venue/site contracts with the WCDIII are completed in a timely manner, and 3) providing a detailed job description of the Director.
  - g. 2009-10 Annual Budget Recommendation (BP/ST):
    - i. **Approved** the 2009-10 Annual Budget as recommended by the Finance Committee.

## 1. Sports/Committees Reports

- a. Football (DL):
  - i. A meeting of the WCDIII Football committee will be scheduled to review the 2<sup>nd</sup> year of the two-year agreement between the Western Washington 3A and 4A leagues. DL noted a “good balance” (wins-losses) between the leagues during these past two cycles.
- b. Swim/Dive(DH):
  - i. A meeting will be scheduled to review qualifying standards and meet syllabuses.
- c. Officials (MB):
  - i. The WOA and WIAA have been working hard these past several months to create a statewide agreement for supplemental fees. All sports associations, other than Soccer, will be bound by the agreement. Specific guidelines are forthcoming with figures yet to be determined. See 5i above for more information.
  - ii. Daryl Eygabroad, Western Washington Wrestling Officials Association, reported that a new fee structure will be in place for wrestling tournaments.
  - iii. MB reported that the new agreement could result in an \$11,000 loss to the Tacoma/Pierce County Volleyball Officials Association.

## 2. Information/Reports:

- a. League Reports: SPSL, Narrows, Seamount, W. Cascade, Olympic, Nisqually, N. Oly (Reps):
  - i. No reports.
- b. WCD III Athletic Directors (DH):
  - i. Next meeting is set at the Bethel School District Administration Building on Thursday, September 10th at 11:00 a.m.
- c. WSSAAA (DH, DL, WM):
  - i. Dan Heltsley is the conference chair for the April 18-21, 2009 event. Plans are to offer more middle level breakout sessions.
- d. WCDIII/WIAA Team Academic Champions and Spring Sports State Top 10 (JH):
  - i. No report of top 10; information can be found on WIAA homepage site.
- e. Board Meeting Dates (Review) (JH):
  - i. Handout reviewed the 2009-10 dates. Note: Dates can always be found on the WCDIII website under “Meetings”.
- f. 2008-09 Board Attendance Record (JH):
  - i. “Kudos” to the following Board members with 100% attendance: Marc Blau, Dan Heltsley, Joe Keller, Wendy Malich, Keith Patefield, and Tim Thomsen.
- g. Inventory of WCDIII Office (JH/ST):
  - i. The August report showed the WCDIII inventory that included copy machines, banners, certificates, misc. office supplies, etc. that totaled an estimated \$12,760.

## 3. Correspondence:

- a. Copy of attachment from WIAA office providing the “Timeline for the 2010-12 School Classification Process.”

Meeting adjourned at 5:20 pm

Respectfully submitted,



WCD III Director

**Next Meeting September 14th, 2009 3:00 PM at Mitzel's Restaurant in Fife**