



West Central District III

OF WASHINGTON INTERSCHOLASTIC ACTIVITIES ASSOCIATION

Board Meeting Minutes September 14, 2009

Present:

<input checked="" type="checkbox"/> Steve Bellande	<input checked="" type="checkbox"/> George Duarte	<input checked="" type="checkbox"/> Dave Lutes	<input checked="" type="checkbox"/> Mark Swofford
<input checked="" type="checkbox"/> Dave Bingham	<input checked="" type="checkbox"/> Tres Genger	<input checked="" type="checkbox"/> Wendy Malich	<input checked="" type="checkbox"/> Tim Thomsen
<input checked="" type="checkbox"/> Daylene Boehm	<input checked="" type="checkbox"/> Dan Heltsley	<input checked="" type="checkbox"/> Andy McGrath	<input checked="" type="checkbox"/> Chris VanHoof
<input checked="" type="checkbox"/> Bob Bourgette	<input checked="" type="checkbox"/> Jerry Holsten	<input checked="" type="checkbox"/> Keith Patefield	<input checked="" type="checkbox"/> Debbie Winskill
<input checked="" type="checkbox"/> Marc Blau	<input type="checkbox"/> Doug Hostetter	<input checked="" type="checkbox"/> Bruce Phillips	
<input checked="" type="checkbox"/> Jim Catalinich	<input checked="" type="checkbox"/> Joe Keller	<input type="checkbox"/> Ed Ploof	
<input checked="" type="checkbox"/> Jo Ann Daughtry	<input checked="" type="checkbox"/> Tom Lockyer	<input checked="" type="checkbox"/> Dave Porter	<input checked="" type="checkbox"/> Shelly Thiel

1. Roll Call/Introductions:

- At 3:05 p.m. President Jerry Holsten started the meeting with the pledge of allegiance at Mitzel's Restaurant in Fife.
- Guest: Daryl Eygabroad, Western Washington Wrestling Officials Association.

2. Approved the 8-17-09 minutes.

3. Treasurer's Report (ST):

- Approved Banking Transactions, Reconciliation, and Budget Status for August 1 through August 31, 2009, revised end of July 2009 report, and distribution of checks #15353-15358.
 - KeyBank Checking:** \$ 34,550
 - KeyBank Money Market Savings:** \$ 30,060
 - KeyBank CD:**
 - Total Checking, Savings, and CD:** \$ 64,610
- Update on L&I
 - Still no directive at this time.
- Board Liability (D&O)
 - The WIAA office confirmed that Board members, as acting members of the WIAA Districts, do have liability coverage.
- Music Committee Meeting and Possible Changes in Operations
 - A meeting scheduled on Tuesday, September 15 will have, as its key agenda item, a discussion regarding dissolution of the WCDIII Music Committee and the financial arrangements.

4. Director's Report (ST):

- Works in Progress:
 - Website: Working to update calendar, directory, and fall sports schedules.
 - Fall Sports Committees: Meetings should be completed by end of month
- WIAA Violations and Ejections Report:
 - No reports
- Goals for 2009-10:
 - Create a WCDIII brochure that highlights the services our organization provides
 - Streamline the on-line reimbursement process
 - Streamline the on-line payroll process
 - Attend a minimum of two (2) of each of the seven league meetings
 - Help to develop and support a compensation package for the WCDIII eligibility committee
 - Improve the on-line radio and television application process on the WCDIII website
 - Review and make recommendations for the event managers stipends

5. **WIAA Report (E.P. & W.M.)**
 - a. No report. Next Board meeting set for September 27-28.
6. **Discussion /Action Items**
 - a. Deadline Dates for Submitting On-line Reimbursement Forms (JH):
 - i. **Approved** the following 2009-10 deadline dates for submitting the on-line Event Expense Reimbursement Form: Fall-December 11, Winter-April 3 and Spring- June 11.
 - b. Audit Review Letter from CPA (ST):
 - i. Noted that “financial statements will be the same whether they are reviewed or audited by the CPA firm.”
 - ii. **Approved**, in lieu of an audit every four years, an annual CPA financial statements review of the West Central District III.
 - c. Compensation for Eligibility Committee? (BP):
 - i. The Finance Committee met and reviewed the number of meetings; time involved, travel expenses, etc.
 - ii. **Approved** compensating the WCDIII eligibility committee members, at the current IRS mileage rate, for round trip travel expenses to appeal hearings.
 - iii. **Approved**, in addition to mileage rate, compensating the WCDIII eligibility committee members with a \$20 stipend for service at appeal hearings.
 - d. Board Apparel Update (JH/ST):
 - i. Distributed brochure with sample polo shirt styles and colors. Agreed to order sample with plans for delivery in October.
 - e. Showare Center as Site for Volleyball Tournament? (JD):
 - i. Reported that the Volleyball Committee recommends that if feasible to install flooring for four courts, then the 2A, 3A, and 4A WCDIII finals could be held on Saturday, November 7th at the Showare Center in Kent. Due to a Showare date conflict, Friday 4A matches would be held at Kentwood HS, the 3A at Auburn Mountainview HS, and the 2A at Franklin Pierce HS.
 - f. WOA/WIAA Officials Contract (MB):
 - i. Noted that this is a two year agreement with “opportunity to review and tweak.” Both sides did some “giving and taking.” “Not perfect....but a start.” The administration fee shall be 13% with no change fees, but included is a late (payment) fee. The complete agreement was distributed for viewing, and can be found on the WIAA website.
 - g. Amendment Proposals (BP):
 - i. Possible amendment proposal from the WCDIII :
 - Restricting contact during the summer
 - Resubmitting the “End of Game” Basketball amendment (“mercy rule”)
 - Standardizing the starting date for middle level/junior high.
 - ii. Proposals are due at the WIAA Office on December 1.
 - h. Swim Qualifying Standards Recommendation (DH):
 - i. **Approved**, as recommended by the Swim/Dive committee, the 2009-10 WCDIII 2A, 3A, and 4A boys and Girls and Boys Swim/Dive qualifying standards.
 - ii. Noted that the 500 meter standards for the boys were lowered to fill the lanes.
1. **Sports/Committees Reports**
 - a. Swim(DH):
 - i. Noted that some coaches have echoed a proposal to move the dive meet from Hazen HS to ??? Any plans to move the dive meet needs to be submitted to the Swim Committee for review.
 - ii. Annual qualifying standards will be proposed in May with plans to seek approval from the WCDIII Board in June.
 - b. Cross Country (DB):
 - i. A meeting is scheduled to review plans for the October 31 Westside meet.
 - c. Football (DL):
 - i. The FB Committee meets on September 17th to review the post-season playoffs.

- d. Soccer (JC):
 - i. The 2A, 3A, and 4A Girls SO playoffs scheduled on Saturday November 7th will have begin at 1:00 due to the SAT's testing program. The match-ups and sites will need to be revised.
- e. Middle Level (AM):
 - i. A second rep has yet to be determined.
- f. Officials (MB):
 - i. In reference to the new WIAA/WOA Agreement, if issues arise, the WCDIII Officials Fee Review Committee may have to meet.

2. **Information/Reports:**

- a. League Reports: SPSL, Narrows, Seamount, W. Cascade, Olympic, Nisqually, N. Oly (Reps):
 - i. SPSL: The 3A's have five of nine new A.D.'s. There are many challenges to the economic times. Noted that it is important to take the extra time to clarify issues and to communicate policies and procedures to those new to the profession.
 - ii. Seamount: Four of nine new A.D's have joined their contingency.
 - iii. Nisqually/Olympic 2A's. The 2A Allocation Agreement was reviewed. With only two teams advancing to State in most sports, a seven (7) games schedule is planned.
- b. WCD III Athletic Directors (DH):
 - i. Next meeting is set at the Summer School District Administration Building on Thursday, October 14th at 11:00 a.m. Twenty (20) new A.D.'s have joined the WCDIII ranks.
- c. WSSAAA Report (DH, DL, WM):
 - i. **Dan Heltsley** is the conference chair for the April 18-21, 2009 event. Plans are to offer more middle level breakout sessions and a round table discussion on the role of the combination vice principal/athletic director.
- d. Updated Board Directory and Rep Assembly (JH):
 - i. Information included in Board packet.
 - ii. Representative Assembly delegation members: SPSL 4A- **Bruce Phillips**; SPSL: 3A- **Tim Thomsen**; Narrow- **Jim Catalinich**; WCC/Seamount- **Tres Genger**; Nisqually- **Keith Patefield**; Olympic/North Olympic- **Dave Bingham**; Middle Level- **Andy McGrath** and TBA.
- e. WCDIII Calendar (JH):
 - i. Information included in Board packet.
- f. New WCDIII Athletic Directors, League Presidents, and Commissioners (JH):
 - i. Information included in Board packet.
- g. Wells Fargo Bank Scholastic Cup 2008-09 Results (JH):
 - i. Information included in Board packet. No WCD schools in first place.

3. **Correspondence:**

- a. Copy of letter from Mike Colbrese, WIAA Executive Director, to Brian Kaelin, Renton School District A.D., regarding the sportsmanship plan presentation before the WIAA Executive Board.

Meeting adjourned at 4:46 pm

Respectfully submitted,



WCD III Director

Next Meeting October 19th, 2009 3:00 PM at Mitzel's Restaurant in Fife