



WEST CENTRAL DISTRICT III OF WASHINGTON INTERSCHOLASTIC ACTIVITIES ASSOCIATION

WCD III Board Meeting Minutes 9-19-05

Present:

- | | | | |
|---|--|--|--|
| <input checked="" type="checkbox"/> Wanda Berndtson | <input checked="" type="checkbox"/> Dave Colombini | <input checked="" type="checkbox"/> Dave Lutes | <input type="checkbox"/> Steve Rabb |
| <input checked="" type="checkbox"/> Dave Bingham | | <input checked="" type="checkbox"/> John McCrossin | <input type="checkbox"/> Mark Swofford |
| <input checked="" type="checkbox"/> Marc Blau | <input checked="" type="checkbox"/> Tres Genger | <input type="checkbox"/> Andy McGrath | <input checked="" type="checkbox"/> Tim Thomsen |
| <input checked="" type="checkbox"/> Bob Bourgette | <input checked="" type="checkbox"/> Russ Hickman | <input checked="" type="checkbox"/> Bryan Peterson | <input type="checkbox"/> Debbie Winskill |
| <input checked="" type="checkbox"/> Mark Brandmire | <input checked="" type="checkbox"/> Doug Hostetter | <input checked="" type="checkbox"/> Bruce Phillips | |
| <input checked="" type="checkbox"/> Jim Catalinich | <input checked="" type="checkbox"/> Art Jarvis | <input checked="" type="checkbox"/> Ed Ploof | <input checked="" type="checkbox"/> Shelly Thiel |

1. Roll Call/Introductions:

- a. President Dave Bingham called the meeting to order at 3:01 pm.

2. Approval of 8-15-05 Minutes:

- a. **M/S/P** to approve minutes noting that Dave Bingham (not Mark Swofford) called the meeting to order.

3. Treasurer's Report (ST):

- a. Banking Transactions, Reconciliation, Budget Status, ending balance for August 1, 2005 through August 31, 2005 and distribution of checks #8155-8227. **M/S/P**

- | | |
|--|----------------------------------|
| i. KeyBank Checking: | \$45,737 |
| ii. KeyBank Money Market Savings Program: | \$76,481 |
| iii. Total Checking and Savings: | <u>\$122,218</u> *pending |

- b. On-line Reimbursement Forms and Payroll Procedures

- i. Gave update on progress of work with Tim Stevens, WIAA Director of Technology. Forms are scheduled to be on-line for the fall events. Beta testing will follow in the next few months.

- c. Transportation Costs Study Update

- i. Postponed until next month

- d. CPA Recommendation

- i. Presented policy to handle outstanding checks and deposits. **M/S/P** the following:
- Any checks and deposits that are outstanding after six months will be voided.
 - WCD will notify any holder of checks of \$100 or more that their check will be voided unless cashed within 30 days of notice
 - WCD will ask bank to stop payment on any checks that are more than \$100 and twelve months old. (\$25 fee)

4. Secretary Report (ST):

- a. Projects in Process

- i. Classification meetings still taking place. Will continue to facilitate and attend future meetings.
- ii. Working with consultant to update website and move towards placing most WCD forms on – line.
- iii. All Fall Sports Committees will have met by the end of September.

- b. Violations and Ejections Report

- i. No report

5. WIAA Report (EP):

- a. Included in the WIAA report were the following key items:

- i. The WIAA staff will handle the eligibility process for displaced Katrina Hurricane athletes.
- ii. The Kickoff Classic attendance was down primarily because the games were played on a Monday.

6. Sports/Committees Reports

- a. Bowling (AJ):
 - i. With nearly a 40% increase in teams across the state, the WCD will propose that the WIAA Executive Board increase the current 8 team. (See 7.d.ii.)
- b. Football (DL):
 - i. The Football Committee met to review brackets and schedules. A survey of WCD schools will be completed to update stadium information such as seating capacity, covered stands, parking, etc. Moving games to the Tacoma Dome is a year out; with a new carpet installed by 2006.
- c. Golf (EP):
 - i. The Golf Committee recommend the following 3A Special Golf Tournament format:
 - Boys (17 allocations to State)
 - a. The top 12 boys will advance to State from the Seamount League Fall Tournament
 - b. The next 8 places will combine with the top 5 players from the North Mason/Sequim teams in a Spring Tournament (TBA)
 - c. The top 5 boys from the combined 13 player field will advance to State
 - Girls (16 allocation to State)
 - a. The top 11 girls will advance to State from the Seamount League Fall Tournament
 - b. The next 9 places will combine with the top 5 players from the North Mason/Sequim teams in a Spring Tournament (TBA)
 - c. The top 5 girls from the combined 14 player field will advance to State
 - ii. Stressed was the need for the state managers to be consistent with procedures, rules, use of volunteers, etc. A handbook for managers would be helpful.
 - iii. Questioned was the current policy of awarding all tournaments in one city. Should it be spread throughout the state?
- d. Swim (DC):
 - i. The Swim Committee reviewed the dates and schedules for the three WCD meets and supported that 4A Diving still be held at one site. They recommended that awards be presented to the top 12 places at each site. **M/S/D** the request.
 - ii. **M/S/P** awarding a qualifier ribbon to individual sports athletes who, in addition to those based upon allocations, advance from District to State.
- e. Tri-B (DB):
 - i. There has been a request that schedules be adjusted to accommodate religious beliefs.
- f. Eligibility (MBr):
 - i. Fifty hearings to date. Reported that a phone conference hearing worked very well, making sense when the petitioner would have had a travel time of over three hours. It was done on an experimental basis with critique to follow.
- g. W.O.A. (MBI):
 - i. The Tacoma Basketball Officials Association is requesting that schools submit schedules by September 30.
 - ii. Improvement is needed with supervision at away Volleyball matches.

7. Discussion /Action Items

- a. Board Organization (DB):
 - i. The Board Directory was updated with new numbers, addresses, etc.
 - ii. The Superintendent at Large position is still open. It was suggested that the position be filled by a superintendent and not an assistant or deputy. Diversity is the direction the board will practice.
 - iii. The WIAA Representative Assembly will be represented by the following leagues:
 - South Puget Sound - Bruce Phillips and Tim Thomsen
 - Narrows - TBD
 - Seamount- Mark Brandmire
 - Nisqually- Russ Hickman
 - North Olympic- Dave Bingham
 - Middle Level- Andy McGrath and Steve Rabb

- b. IRS Mileage Adjustment and Concern From Officials Associations (DB):
 - i. Discussed the current IRS increase and request from the official associations to pass that adjustment on to them. District and ASB budgets would be impacted if there were an increase. It has been the past policy that the IRS rate is applied for the entire school year and does not change until the next year. **M/S/P** to table decision until the WIAA Board meets on September 25-26 and makes their decision on the issue. The Finance Committee will review any increases and make any recommendations to Board.
- c. Officials Association and Basketball Coverage in the N.O.L. (DB):
 - i. An e-mail sent to all Board members discussed the concern of the Crescent and Quilcene being informed that the NOBBAA will/may not be able to cover their games and are going to assign officials out of the Bremerton Association. That would increase the travel portion of their budget for officials. In addition, CHS and QHS were told that the larger schools such as Port Angeles and Sequim would get priority in assignments. Dave Bingham will investigate the issue and report back to the Board in October.
- d. District III/IV Allocation Agreement (TT):
 - i. The Southwest District is looking for help in reducing travel of their 4A teams. The Allocation Committee is scheduled to meet and review any adjustments that may be helpful.
 - ii. Two more District IV schools have added Bowling, bringing the total to seven new schools adding the sport this year. In addition, with new schools in the WCD, it was **M/S/P** that Art Jarvis and Shelly Thiel send letter to the WIAA Executive Board requesting an increase of the current eight (8) team State Bowling bracket to twelve (12) or sixteen (16) and that the allocations be redrawn for this winter of 2006.
- e. Classification Issues (DB/ST):
 - i. Numerous meetings have been held discussing forming of new leagues and adjustments in others. To date most schools are waiting to see where their numbers fall in November-December.
 - ii. Accepted letters from No. Thurston and Yelm S.D.'s request of possible admission to the WCDIII.
 - iii. The Board supported request from the Olympia S.D. that the WCDIII Board implement a "format" for advancing schools to post-season play like Olympia HS, who may be the only 4A school in a mixed classification league. It was strongly recommended, however, that the Olympia S.D. investigates other possibilities and consider the impact in post-season scheduling and seeding.
 - iv. Gave preliminary support for "Option 4" in naming of classifications: 4A, 3A, 2A, 1A, 2B, and 1B.
- f. Discussion of Letter from Mike Colbrese Requesting Plan of Action for Reductions in Ejections (AJ):
 - i. A system of awareness will be stressed with emphasis on the seriousness of the issue and what plans the leagues have in place. Noted that some schools were notified of having five or more ejections, but claim had fewer ejections than reported by the WIAA.
- g. Region Wrestling in 4A District I and III (MBr):
 - i. Mark, Bob Jones, and ST will be making a presentation of the bracket format at the WIAA Executive Board meeting on September 25th.
- h. Three Person Mechanics in Basketball-League Reports (EP/TT):
 - i. Narrows-Currently polling coaches. Felt that Friday games last year (with two person mechanics) were not covered with best officials.
 - ii. South Puget Sound-Mixed reports coming from officials regarding ability to cover games. Some administrators saw better communication between coach and official, others did not. Coaches are generally in favor of three person, but principals to date are not. Some have reported it has taken away from game because of third official who may not have the same experience as the other two.
 - iii. Seamount- A.D.'s currently leaning toward three man.

- iv. Nisqually- No position at this time
- v. North Olympic- Not in support of change
- i. Update on the Expenditure Fee Review Committee (JM):
 - i. Recommended at this time of not increasing fees to workers. Items such as shirts, vests, caps, or jackets would be appreciated and could be distributed to site managers/workers who are repeat hosts of WCD events.
- j. Meritorious Award Dinner Date, Location, and Selection Process: (EP)
 - i. Still working on clearing calendar at Bellarmine Prep.
- k. Other:
 - i. M/S/P of awarding certificates to football and soccer teams who participate in the first round of the WIAA State Bracket.

8. Information

- a. League Reports: SPSL, Narrows, Seamount, Nisqually, and North Olympic
 - i. SPSL- Received applications from Franklin Pierce, Peninsula, and White River for admission to the 3A division
 - ii. Narrows- Meeting to discuss possible realignment. The old Olympic League may be reforming.
 - iii. Seamount- Meeting next week to decide position on three man mechanics.
 - iv. Nisqually- Washington and Fife are planning to join the league. There is talk of Charles Wright possibly joining to form a 1A division.
- b. WCDIII and Athletic Directors/WSSAAA Report (DL):
 - i. WCD Athletic Directors: The first meeting of the 2005-06 year was held at the Sumner S.D. Admin. Bldg. with 41 A.D.'s in attendance. Jim Meyerhoff, WIAA Assistant Director, presented update on WIAA issues.
 - ii. WSSAAA: Their board will meet October 4th to discuss goals, governance, and conference organization. An e-mail flyer, highlighting conference information, will be sent periodically to all A.D.'s in the state.
- c. Fall Managers and Venues (DB):
 - i. An updated handout was included in Board packet.
- d. New A.D.'s, League Presidents, and Fall Commissioners (DB):
 - i. Current league alignments, list of 16 new A.D.'s, and league presidents and commissioner handouts were included in Board packet.

9. Correspondence

- a. Letter from Mike Colbrese, WIAA Executive Director, to Dell Dittus, Athletic Director at Emerald Ridge HS, granting waiver of the 21 years of age requirement for a head girls swim coach.
- b. Letter from Mike Colbrese to John Melder, Athletic Coordinator for the Highline Public Schools, granting permission to allow Highline and Evergreen High Schools to share the City of Tukwila Pool with Kennedy High School.
- c. Letter from Jim Meyerhoff to Mary Knight and Shelton High Schools approving of combined high school baseball, football, and softball programs.
- d. Letter from Mike Colbrese to Melanie Helle, Assistant Principal at Stahl Junior High granting waiver of the 19 years of age requirement for an assistant football coach.
- e. E-mail from Jim Catalinich discussing his suggestion of basing enrollment counts on the number of students who would be eligible for varsity/junior varsity competition rather than grades 10-12.

Meeting adjourned at 5:49 pm

Next WCD III Board Meeting: Monday, October 17, 2005, 3:00 PM Mitzell's Restaurant in Fife

Respectfully submitted,



WCD III Executive Secretary/Treasurer