



**WASHINGTON INTERSCHOLASTIC ACTIVITIES
ASSOCIATION**

435 Main Avenue South, Renton, WA 98057
425-687-8585 FAX 425-687-9476 Web site: www.wiaa.com

2011-12

West Central District III

**STUDENT ELIGIBILITY
PACKET**

Signed and approved by

Athletic Administrator

School

Date Submitted

Contact #

“Preparing Youth for Life, From One Generation to the Next”

WIAA SCHOOL ELIGIBILITY CHECKLIST (To be completed by Athletic Director)

Student Name _____ Activity(ies) _____

Coach(es) _____

Year of Eligibility 1 _____ 2 _____ 3 _____ 4 _____ 5 _____ 6 _____ Transfer Student? _____

This checklist is designed for use by school personnel responsible for reviewing and verifying WIAA eligibility requirements. The checklist does NOT include criteria or standards established by individual schools or districts.

Regulation	Standard	Yes	No	Comment or Question																
Age _____ Birthdate _____ 18.4.0	<table style="width: 100%; border: none;"> <tr> <td></td> <td style="text-align: center;"><u>Fall</u></td> <td style="text-align: center;"><u>Winter</u></td> <td style="text-align: center;"><u>Spring</u></td> </tr> <tr> <td>HS under 20</td> <td>Sept. 1</td> <td>Dec. 1</td> <td>Mar. 1</td> </tr> <tr> <td>JH under 16</td> <td>June 1</td> <td></td> <td></td> </tr> <tr> <td>MS under 15</td> <td>June 1</td> <td></td> <td></td> </tr> </table>		<u>Fall</u>	<u>Winter</u>	<u>Spring</u>	HS under 20	Sept. 1	Dec. 1	Mar. 1	JH under 16	June 1			MS under 15	June 1					
	<u>Fall</u>	<u>Winter</u>	<u>Spring</u>																	
HS under 20	Sept. 1	Dec. 1	Mar. 1																	
JH under 16	June 1																			
MS under 15	June 1																			
Regular member of member school. 18.5.0	<p>Enrolled half-time or more, exclusive of interscholastic athletic activities.</p> <p>Enrollment date _____</p>																			
Scholarship Maintain passing grades. 18.7.0 Seniors 18.7.1	<p>Maintain passing grades in a minimum of:</p> <p>3 classes in a 4 period class schedule or the equivalent credits 4 classes in a 5 period class schedule or the equivalent credits 5 classes in a 6 period class schedule or the equivalent credits 6 classes in a 7 period class schedule or the equivalent credits 7 classes in an 8 period class schedule or the equivalent credits</p> <table style="width: 100%; border: none;"> <tr> <td>RUNNING START COURSES</td> <td>EQUIVALENT</td> </tr> <tr> <td>One 5-credit quarter course</td> <td>1 high school credit</td> </tr> <tr> <td>One 3-credit semester course</td> <td>1 high school credit</td> </tr> </table> <p>Seniors on track to graduate may enroll in one less class than the minimum number of classes required for other students. They must maintain passing grades and can not drop or withdraw from a class to remain eligible.</p>	RUNNING START COURSES	EQUIVALENT	One 5-credit quarter course	1 high school credit	One 3-credit semester course	1 high school credit													
RUNNING START COURSES	EQUIVALENT																			
One 5-credit quarter course	1 high school credit																			
One 3-credit semester course	1 high school credit																			
Residence 18.10.0	Student resides with parent(s) in this school district and school service area. A school district may be public or private and a private school district shall be considered separate and distinct from a public school district.																			
Transferring/New Resident Students 18.11.0	<p>Meets all transfer rules of this school and WIAA.</p> <p>Student left previous school as an eligible athlete in good standing. (Refer to WIAA Article 18.11.1)</p>																			
Previous Semester 18.8.0 Regular Attendance 18.9.0 Season Limitations 18.14.0	<p>Student has met criteria for a previous semester/trimester.</p> <p>Student enrolled and in regular attendance the first 15 days of current semester (10 days for trimester).</p> <p>No more than 4 consecutive years have lapsed since student entered 9th grade.</p>																			
Sports Participation 18.25.3A	Student has not participated in a sport(s) at the school, club or community level in the previous year.																			
Physical Exam passed and filed 17.11.0	Passed physical exam, which is good for 24 months and/or initial exam renewed.																			
Concurrent Sports Limitation 18.21.0	Student participating in one sport per season.																			



WASHINGTON INTERSCHOLASTIC
ACTIVITIES ASSOCIATION

2011-12

WASHINGTON INTERSCHOLASTIC ACTIVITIES ASSOCIATION

STUDENT ELIGIBILITY PACKET

TO: _____
(Student's Name)

SCHOOL: _____ Date: _____
(Issuing School)

You have received this packet of information because you have been declared ineligible according to WIAA Rules and Regulations. The attached forms are to be completed and faxed or mailed to the WIAA District Eligibility Chairperson, within the time limits stated on Form #1, and include supporting documentation as listed below.

Forms

To be completed by

Mandatory for:

- | | | |
|--|------------------------------------|-------------------------------------|
| <input type="checkbox"/> Form #1 Notice of Ineligibility – School Report | School Administrator | All Appellants |
| <input type="checkbox"/> Form #2 Attending School – Student Information | Student & School Administrator | All Appellants |
| <input type="checkbox"/> Form #3 Student Statement | Student | All Appellants |
| <input type="checkbox"/> Form #4 Parent Statement | Parent | All Appellants |
| <input type="checkbox"/> Form #5, p. 1 Previous School Statement | Previous School Administrator | All Appellants |
| <input type="checkbox"/> Form #5, p. 2 Current School Statement | Current School Administrator | All Appellants |
| <input type="checkbox"/> Form #6 Graduation Plan | Student & School Administrator | Season Limitation Appellants |
| <input type="checkbox"/> Form #7 Graduation Plan | Student & School Administrator | |
|
 | | |
| <input type="checkbox"/> Attach: Student Transcript | Must be attached with appeal forms | All Appellants |
| <input type="checkbox"/> Attach: Other Supporting Documents | May be included with appeal forms | All Appellants |
| <input type="checkbox"/> Appendix 1: Educational/Cultural Exchange | Student & School Administrator | All Exchange Appellants |

Other attachments requested: _____

WCDIII Contact:

Tom Reardon
WCDIII Eligibility Chairman
PO Box 2595
Gig Harbor, WA 98335

Phone: 253-853-6491
Fax: 253-276-0018
E-mail: reardonwcd@comcast.net



WASHINGTON INTERSCHOLASTIC ACTIVITIES ASSOCIATION

NOTICE OF INELIGIBILITY AND REQUEST FOR HEARING
Appeal Form 1 – Page 1

SCHOOL REPORT TO BE COMPLETED BY SCHOOL ADMINISTRATOR

_____ Student		_____ School	
_____ Address		_____ School Address	
	Apt #		
_____ City		_____ City	
	Zip + 4		Zip + 4
_____ Parent Phone and Cell Numbers		_____ School Phone and Fax Numbers	
_____ Parent E-mail Address		_____ School E-mail Address	
		_____ School Principal/Athletic Director	

The _____ School District, through action taken by the Board of Directors, has delegated the control, supervision, and regulation of certain interschool activities to the Washington Interscholastic Activities Association.

The Washington Interscholastic Activities Association has established certain rules that govern student eligibility to participate in interschool activities. These rules are contained in the current Handbook of the Washington Interscholastic Activities Association. The pertinent part of the rules is as follows:

Each school district superintendent or his/her designee(s), having reasonable cause to believe that a student is ineligible to participate in or continue in an interschool activity under the Rules and Regulations of the WIAA, shall provide the student with notice of his/her ineligibility either by certified mail or by delivering said notice in person. The notice shall:

- (a) Specify the reason(s) for the alleged ineligibility and the rule being violated;
- (b) Advise the student of his/her opportunity to request a hearing in order to contest the reason(s) for the alleged ineligibility;
- (c) State that a written petition for a hearing shall be served upon the WIAA District Eligibility Committee, or its designee, on or before the expiration of the third business day that classes are in session after receipt of the Notice of Opportunity for hearing;
- (d) Specify how the petition for hearing can be served upon the WIAA District Eligibility Committee or its designee by providing an address for that Committee or its designee; and
- (e) Provide the student with the form(s) necessary to petition for a hearing pursuant to the procedure provided herein. Also, a student declared ineligible may not participate in interscholastic athletic activities until a decision to the contrary is made.

Note To Athletic Directors: It is extremely important that you work directly with the student/family to explain the eligibility process and collection of all pertinent eligibility forms.

Appeal Form 1 – Page 2 SCHOOL REPORT

The undersigned has reasonable cause to believe that you are presently ineligible to participate in some or all interscholastic activities under the rules of the Washington Interscholastic Activities Association. The relevant WIAA rules have been checked below:

- Age Limitation – Article 18.4
Previous Semester – Article 18.8
Student Member – Article 18.5
Transfer – Article 18.10/11/13
Scholarship – Article 18.7
Other (explain)
Season Limitations – Article 18.14 NOTE: Fifth year students must provide a written graduation plan (Form 6 in packet) signed by a school official, a complete transcript, current school progress report, and attendance record and/or current class schedule.

Please be advised that you have the right to request a hearing before the WIAA Eligibility Committee from your WIAA District in order to contest the above reason(s) for your ineligibility. Failure to request a hearing within three (3) school business days that classes are in session following the date of receipt of this written notice of alleged ineligibility shall be deemed a WAIVER of the right to a hearing and the appeal procedures that govern determinations of eligibility under the standards established by the Washington Interscholastic Activities Association.

Please indicate the Washington interscholastic activities that you anticipate participating in and/or continue to participate in: Required: Name of activity(ies)

Fall:
Winter:
Spring:

Attached to this written notice you will find the necessary forms that must be completed and forwarded in a timely manner to the Eligibility Committee of your WIAA District in order to contest the reason(s) of alleged ineligibility set forth in this written notice.

A minimum of 72 hours notice must be provided if an attorney will be representing you at the hearing.

Note: A check in the amount of \$10.00 made out to West Central District III must be received by the Eligibility Chairman before a hearing can be scheduled.

Prior to the eligibility hearing, a school athletic administrator has explained the hearing process and reviewed the hardship definition and criteria. Yes No (Please check)

Prior to sending the Eligibility Packet to the District Eligibility Chairperson, a school athletic administrator has reviewed it to determine that all appropriate forms have been completed and included by the student and parents. Yes No (Please check)

The school has retained a copy of this packet and the official date of its submission to the District Eligibility Chairperson. Yes No (Please check)

Signature of Student

Superintendent or His/Her Designee

Date

Please Print Name

Signature of Parent/Guardian (Optional)

Title

A hardship exists only when some unique circumstances concerning the student's physical or emotional status exist and only when such circumstances are not the result of acts or actions by the student or family unit. Usual maturation problems or family situations that do not cause severe and abnormal emotional problems and academic or athletic deficiencies in a school's curriculum or extracurricular activities do not constitute a hardship. (See Article 18.25)

In addition, the WIAA has the ability to waive rules applicable to granting additional playing time and granting such is discretionary based on the individual facts and circumstances of each student.



WASHINGTON INTERSCHOLASTIC ACTIVITIES ASSOCIATION

ATTENDING SCHOOL – STUDENT INFORMATION
Appeal Form 2

TO BE COMPLETED BY STUDENT

Name of student _____ School _____

Year in school 9 10 11 12 (Circle) Date of birth _____ Date enrolled _____

Name of parent(s) _____ Phone _____ Cell _____

Address _____ Apt. # _____ City _____ Zip + 4 _____

Parent e-mail address _____ Parent fax # _____

Person(s) with whom student resides _____

Address of person(s) with whom student resides _____

School district in which student resides _____

Has legal guardian been court appointed? Yes ___ No ___ Date appointed _____

Submit certified copy of court order or letter of guardianship _____ Date _____

Is support from parent(s) continuing to student? Yes _____ No _____

IF THERE IS NO LEGAL GUARDIAN, indicate relationship of student to person(s) with whom he/she resides: _____

Indicate reasons for living with this particular person(s) _____

If residing with other than parent(s), please indicate the number of months _____ and date _____ the student began residing with guardian.

Have you ever had an athletic appeal before? Yes ___ No ___ Date of appeal _____

Indicate reason for prior appeal _____

THE \$10.00 HEARING FEE MUST BE PAID TO WCDIII PRIOR TO THE HEARING

PLEASE ATTACH THE STUDENT'S TRANSCRIPT AS REQUIRED

It is my understanding that this statement will become part of the material presented to the Eligibility Committee concerning eligibility in interscholastic sports activities.

Signature of student _____

Signature of principal/designee and title _____

Date _____

Date _____



WASHINGTON INTERSCHOLASTIC ACTIVITIES ASSOCIATION

STUDENT STATEMENT
Appeal Form 3
TO BE COMPLETED BY STUDENT OR
DESIGNATED PETITIONER

Regarding the eligibility of

Name of Petitioner

School

Consistent with the eligibility standards established by the Washington Interscholastic Activities Association (WIAA), the following statement (and attached documentation, if any) is hereby set forth in support of the instant petition for eligibility:

The following is my statement as to why, under the rules of the WIAA, I should be eligible for interscholastic competition. State in detail what hardship condition, as defined below, prevented student from complying with WIAA rules.

A hardship exists only when some unique circumstances concerning the student's physical or emotional status exist and only when such circumstances are not the result of acts or actions by the student or family unit. Usual maturation problems or family situations that do not cause severe and abnormal emotional problems and academic or athletic deficiencies in a school's curriculum or extracurricular activities do not constitute a hardship. (See Article 18.25)
In addition, the WIAA has the ability to waive rules applicable to granting additional playing time and granting such is discretionary based on the individual facts and circumstances of each student.

[Three horizontal lines for additional text]

If additional space is required, please attach and number any additional page(s). Please attach any documentation (e.g., transcript, medical reports, financial reports, police and court records or other materials) that supports the position of the petitioner.

This petition must be postmarked or received within three (3) business days of notification of ineligibility by the Eligibility Committee Chairperson for your WIAA District, whose name and address is

[Two horizontal lines for address]

Signature of Petitioner(s)

Date



WASHINGTON INTERSCHOLASTIC ACTIVITIES ASSOCIATION

PARENT STATEMENT
Appeal Form 4

TO BE COMPLETED BY PARENT/GUARDIAN/FAMILY MEMBER
WITH WHOM STUDENT RESIDES

Name of student requesting eligibility

School

It is my (our) request that my (our) son/daughter be eligible for interscholastic sports activities. It is my (our) understanding that this statement will become a part of the material presented to the Eligibility Committee to determine whether he/she will be eligible for interscholastic sports activities.

The following is my (our) statement as to why, under the rules of the WIAA, my (our) son/daughter should be eligible for interscholastic competition. State in detail what hardship condition, as defined below, prevented student from complying with WIAA rules.

A hardship exists only when some unique circumstances concerning the student's physical or emotional status exist and only when such circumstances are not the result of acts or actions by the student or family unit. Usual maturation problems or family situations that do not cause severe and abnormal emotional problems and academic or athletic deficiencies in a school's curriculum or extracurricular activities do not constitute a hardship. (See Article 18.25)

In addition, the WIAA has the ability to waive rules applicable to granting additional playing time and granting such is discretionary based on the individual facts and circumstances of each student.

Multiple horizontal lines for writing the statement.

Please attach any documentation (e.g., transcript, medical reports, financial reports, police and court records or other materials) that supports the position of the petitioner.

Signature of Parent or Guardian

Date



PREVIOUS SCHOOL STATEMENT / CURRENT SCHOOL STATEMENT
Appeal Form 5 – Page 1

REQUIRED BY THE ELIGIBILITY COMMITTEE

Name of student requesting eligibility

Current school

Date of Enrollment

Reason for Ineligibility

Age Limitation – Article 18.4

Previous Semester – Article 18.8

Student Member – Article 18.5

Transfer – Article 18.10/11/13

Scholarship – Article 18.7

Other (explain) _____

Season Limitations – Article 18.14 **NOTE: Fifth year students must provide a written graduation plan (Form 6 in packet) signed by a school official, a complete transcript, current school progress report, attendance /current class schedule.**

PREVIOUS SCHOOL STATEMENT

Name of principal or designee at previous school

Previous school

Date of Enrollment

Last date of Attendance

State your understanding as to why this student is no longer attending your school.

Do you have any concerns, knowledge supporting/opposing student's ineligibility?

Signature of principal/designee and title

Date _____

Are there any conditions of ineligibility that apply to this student? (e.g., athletic code violations, school suspensions, scholastic, etc.) Refer to WIAA 18.11.1. Yes _____ No _____

If yes, state the reason and the penalty imposed. _____

PREVIOUS SCHOOL STATEMENT continued

Student's previous participation in all sports for the following grade levels:

	School Sport	School Year	Community/Club Sport
8 th	_____	_____	_____
9 th	_____	_____	_____
10 th	_____	_____	_____
11 th	_____	_____	_____
12 th	_____	_____	_____

It is my understanding that this statement will become part of the material presented to the Eligibility Committee concerning eligibility in interscholastic sports activities. This is my statement relative to the above-named student's request.

Signature of principal/designee at previous school

Student signature verifying participation

Title

Date

CURRENT SCHOOL STATEMENT

Date of enrollment _____

Student's previous participation in all sports for the following grade levels:

	School Sport	School Year	Community/Club Sport
8 th	_____	_____	_____
9 th	_____	_____	_____
10 th	_____	_____	_____
11 th	_____	_____	_____
12 th	_____	_____	_____

It is my understanding that this statement will become part of the material presented to the Eligibility Committee concerning eligibility in interscholastic sports activities. This is my statement relative to the above-named student's request.

Signature of principal/designee at current school

Student signature verifying participation

Title

Student name print

Date



WASHINGTON INTERSCHOLASTIC ACTIVITIES ASSOCIATION

GRADUATION PLAN
Appeal Form 6

Required by the Eligibility Committee for Season Limitations Students

Name of student requesting eligibility Current school

School district Credits required for graduation

Credits student has earned Credits needed to graduate

School Organization: Trimester Semester Block Schedule

List specific classes/credits student needs to graduate.

Table with 2 columns: Class, Credit Value. Includes a row for (Total Credits).

Plan monitored by

Title Telephone

Date student will complete requirements

Approved by Principal/Counselor Signature/Title Date

Appellant Must Attach: a complete transcript, current school progress report, attendance and/or current class schedule.