



Olympia School District

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William V. Lahmann, Superintendent

May 3, 2010

RE: WCD 3 Soccer Tournament -- Ingersoll Stadium

As part of our preparation for hosting the upcoming WCD 3 soccer playoff games I am providing the following information regarding Ingersoll Stadium and tournament procedures. Ingersoll is a turf field with covered seating for 3,200.

Ingersoll Stadium:

1. Ingersoll is located next to Olympia High School. The main stadium parking, cars only—**NO buses should enter this parking lot**— is located east of the high school on North Street.
2. **Team buses are to park in the bus lot located off Carloyn Avenue**--Turn into the lot immediately after the baseball field. Team members will enter through the north stadium gate adjacent to the baseball field.
3. Teams should arrive no earlier than 90 minutes prior to the scheduled start of their game. A warm-up area is located behind the stadium (grass surface). Teams will be allowed on the turf 30 minutes prior to their game.
4. Teams will be directed to a dressing room located at the stadium. Access to dressing rooms may not be immediately available upon arrival due to the number participating teams.
5. The stadium will open for spectators at 10 am. All spectators should enter through the south gate located off the North Street parking lot.
6. Drink containers, cans, bottles, etc. may not be brought into the stadium and all bags are subject to search.
7. The visitor section of the grandstand is located at the south end of the stadium.
8. We do not allow seeds, gum or sugar-based drinks on the track or field surface.
9. Principals/supervising administrators should check in at the gate so we may establish an effective communication network with our game managers and security personnel.
10. Please have local media contact my office no later than Wednesday, May 12th, if they are planning to attend. There is limited space in the pressbox, however, with prior knowledge arrangements can be made.

Tournament Planning Procedures:

1. Teams must fax, or attach to an email, their rooster AND pass list to Steve Bellande, Tournament Director, at (fax) 360-596-8021 (email) bellande@osd.wednet.edu no later than 12 noon on Thursday May 13th.

If you have any questions, I may be contacted at (office) 360-596-8544, (cell) 360-507-1631 or email jcarpent@osd.wednet.edu